Dear Prospective Applicant:

Thank you for your interest in The Joseph L. Henry Oral Health Fellowship in Minority Health Policy. We are pleased to offer an electronic application for the 2022-2023 year. Please read all directions before following the link to the online application.

Eligibility requirements for admission to the Fellowship include: 1) DDS or DMD degree and an active dental license required; 2) No prior MPH degree; 3) Experience with addressing and improving health needs of minority, disadvantaged and vulnerable populations; 4) Interest in minority health, health policy and public health; and 5) U.S. citizenship or U.S. permanent residency

Acceptance to this full-time fellowship is contingent upon admission to the Master of Public Health (MPH) degree program at the Harvard T.H. Chan School of Public Health. Separate applications to both the Fellowship program and Harvard Chan School are therefore required. Please note that applicants must choose the MPH 45-credit program in either the Health Management or Health Policy Field of Study. All Harvard Chan School applications will be reviewed and considered by the Harvard Chan School Admissions Committee separately. However, candidates not accepted to the fellowship are still eligible for admission to the Harvard Chan School. Please note there is no fee for application to the Fellowship program. A fee is required for application to the Harvard T.H. Chan School of Public Health through the Centralized Application for Schools and Programs of Public Health (SOPHAS).

**Deadlines:**
Joseph L. Henry Oral Health Fellowship Deadline: December 1, 2021
Harvard Chan School via SOPHAS Deadline: December 1, 2021

Contact our office via email at mfdp_eff@hms.harvard.edu to obtain the link to the application. If you have any questions, please call our office at 617-432-2922, or email at mfdp_eff@hms.harvard.edu.

Best wishes as you plan for graduate study.

Sincerely,

Joan Y. Reede, MD, MPH, MS, MBA
Director, The Joseph L. Henry Oral Health Fellowship in Minority Health Policy
Professor of Medicine, Dean for Diversity and Community Partnership
Harvard Medical School
Application Instructions (A):
The Joseph L. Henry Oral Health Fellowship in Minority Health Policy

Application to The Joseph L. Henry Oral Health Fellowship program: Applicants are evaluated on their potential for future leadership as demonstrated by their academic history, extracurricular activities, depth and quality of experience, employment history, and recommendations. The online fellowship application consists of four sections:

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<th>Section</th>
<th>Focus of Questions</th>
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<td>I</td>
<td>Applicant’s contact, biographical, and (optional) demographic information</td>
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<td>II</td>
<td>Applicant’s history and accomplishments including work, education, awards, activities, and service</td>
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<td>III</td>
<td>Applicant’s publications, prior applications to Harvard University, and recommendations</td>
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<td>IV</td>
<td>Essay questions</td>
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Essay Questions. There are five essay questions. Limit each response to 500-750 words.

Recommendations are part of the online application. Three recommendations are required by the Fellowship program. These recommendations should come from individuals who know the applicant and their work, as they provide an opportunity for the Committee to obtain additional information on the applicant’s abilities. Applicants who are currently working full-time must obtain at least one of the three recommendations from a current or previous employer, one of whom must have supervised their work. A minimum of one academic reference is desirable. All recommendations must be in English. Applicants must provide each recommender’s name, title, institution and email address on the application.

Applicants can access and download the recommendation form from the application. Applicants are responsible for forwarding the recommendation form via email to each of their three recommenders. The recommenders will return the completed form to the fellowship inbox at mfdp_cff@hms.harvard.edu by the deadline of December 1, 2021. The applicant should not be copied on these emails for confidentiality purposes. Applicants should generate their requests to recommenders in advance to give recommenders sufficient time to complete the recommendation.

An application is not considered complete and will not be reviewed until all three recommendations have been received. Applicants will receive a notification if they are missing recommendation letters from their application on December 1, 2021. We encourage applicants to coordinate with their recommenders well in advance of the December 1, 2021 deadline.

Release Authorization Form is part of the online application and must be completed so that all materials submitted to the Admissions Office of the Harvard Chan School through SOPHAS and the Fellowship office can be shared between these two programs. Applicants may download, edit, and sign the form within Microsoft Word or you can print, sign, and scan the form. Completed Forms must be saved and uploaded with the online application.
Application Instructions (B):
Harvard T.H. Chan School of Public Health

Application to the Harvard T.H. Chan School of Public Health: Please note that the application to the Harvard T.H. Chan School of Public Health is only available on-line through SOPHAS at www.sophas.org. For instructions on how to apply to the Harvard Chan School, please visit their website at: hsph.me/app

Financial Aid Form: The Fellowship requires all applicants to apply for Harvard Chan School financial aid when making application to the Harvard Chan School. The financial aid application includes two parts and they should both be completed at the same time. The reason the financial aid application is mandatory is twofold. First, by applying for financial aid, an applicant automatically becomes eligible to be considered for a myriad of possible scholarships. Secondly, if the applicant is accepted by the Harvard Chan School, and not chosen for the fellowship, they may still choose to enroll in the MPH program. At that time, it would be too late to apply for financial aid. Please visit the financial aid website for further details: http://www.hsph.harvard.edu/admissions/financial-aid/. The deadline for submitting the financial aid application is January 8, 2022.

Harvard T.H. Chan School of Public Health Instructions on SOPHAS online Application:

When navigating the online SOPHAS application, please choose the following:

- Institution: Harvard T.H. Chan School of Public Health
- Degree: MPH 45-credits
- Program Type: Health Policy and Management
- Concentration/Track: Choose either Health Management or Health Policy

Harvard Chan School Application Deadline: December 1, 2021

Link to the Harvard Chan School Application: SOPHAS https://sophas.org/

Harvard Chan School Financial Aid form: Credentials will be sent to SOPHAS verified applicants in early December.

Please Note: In addition to the application, applicants must submit to SOPHAS:

- a statement of purpose and objectives
- three letters of reference
- resumé/curriculum vitae,
- all post-secondary transcripts or mark sheets*

*It is recommended that you have a set of transcripts sent to yourself as you will need them to accurately fill out the SOPHAS application
### Application Checklist:

#### For your Fellowship application:
Contact our office via email at mfdp_cff@hms.harvard.edu to obtain the link to the application. The following materials must be completed by using the online link.

- Fellowship application form
- Resume or curriculum vitae
- Five (5) essay questions for Harvard Chan School MPH program
- Release authorization form
- Three (3) recommendations

#### For your application to the Harvard Chan School:
The following materials must be completed for the Harvard Chan School Application:

- SOPHAS Application [https://sophas.org/](https://sophas.org/)
  In addition to the application, applicants must submit to SOPHAS:
  - a statement of purpose and objectives
  - three letters of reference
  - résumé/curriculum vitae,
  - all post-secondary transcripts or mark sheets*
  - application fee

- Harvard Chan School Financial Aid Application

Please consult [hsp.h.org/app](https://hsp.h.org/app) (Harvard Chan School) and [sophas.org](https://sophas.org) (SOPHAS) for application guidance and instructions for the submission of materials. Please visit the financial aid website for information on the Harvard Chan Grant/Scholarship Application Process: [https://www.hsph.harvard.edu/admissions/financial-aid/harvard-chan-application-process/](https://www.hsph.harvard.edu/admissions/financial-aid/harvard-chan-application-process/)

*It is recommended that you have a set of transcripts sent to yourself as you will need them to accurately fill out the SOPHAS application*